



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group			
Name of organisation	Bedwyn and District British Legion Club		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey		
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Our project is a refurbishment for the building for the benefit of its members and the wider community. It involves the replacement of our existing kitchen which is unusable with a new kitchen, including a separate handwashing sink, fridge, cooker, extractor fan and storage.		
Where will your project take place?	In the British Legion building- kitchen.		
When will your project take place?	June- August 2010		
How many people will benefit from your project?	140 members plus 140 hall users		
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.			

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

As a facility in a rural area we are striving to provide a community facilities within the building. By improving these areas we feel it will attract and be accessible to many more users. It will also make it an enjoyable place to meet, socialise and attend classes, groups and gatherings.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The existing facilities do not match the needs of our client groups that currently use the building. For example our scout and youth group want to use the kitchen to learn basic cookery and food hygiene skills but at present it is unusable. The kitchen has no refrigeration, no working cooker and no handwashing facilities. It is in bad need of modernising in order for our existing user groups to be able to fulfil their needs and plans and expand and reach more people. It will also mean that we can open up to new ideas. We hope to open a community café this summer, but it is only possible with a new kitchen and decorated hall. The café aims to promote healthy eating and reach out to the people of Gt Bedwyn and surrounding villages and hamlets to prevent isolation that many stay at home parents, homeworkers, the elderly and disabled can feel.

Any other information about your project.

Our current user groups include: Scouts, Great Bedwyn Youth Group, Pantomine Society, History Society, Bedwyn and District Legion Branch and young members group, Keep fit, Yoga, Darts teams. We have also been approached in regard to the community café and Stepping Stones Pre-school.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	8 <input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

If you were not awarded the full amount requested, what would be the impact on your project?

We have raised money for the project through jumble sales, raffles and a DUG out supper. We have also had speakers in. In the event of us being unsuccessful this would continue, however the need for refurbishment is great and we need to do the work now.

How will you know whether your project has made a difference in the community?

By the usage and feedback from users.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

N/AI

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month: September

Year: 2009

A - Total income:

£14011

B - Minus total expenditure:

£20239

Surplus/deficit for year: (A minus B)

£6228

Free reserves held:

£7974

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
	£		P/C
	£	Own fundraising/reserves	C £2,000
	£		£
Decoration of kitchen	£170	Parish/town council	£
Installation of kitchen	£2,000		£
Kitchen package	£2,072	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£	Planned talk in May	P £121
	£		£
	£		£
	£		£
Total Project Expenditure	£4,242	Total Project Income	£2,121

Total project income B	£2,000
Total project expenditure A	£4,242
Project shortfall A – B	£2242
Award sought from Wiltshire Council Area Board	£2,121
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Our project is largely about the users being able to access skills through education which is part of a+b. With the introduction of our community café we hope to provide a service for both categories.

b) How does your project work to promote inclusion, participation and good community relations?

By being a community building and by being used by so many members of the community this has helped to provide links, the upcoming community café will also help with this.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 24/03/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team